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DEPARTMENT OF THE ARMY

US ARMY WAR COLLEGE
CARLISLE BARRACKS, PENNSYLVANIA 17013

IN REPLY REFER TO:

Office of the Commandant

4 April 1974

Dear Mr. Carver:

I am very happy to know that you will be attending our Security Issues Symposium at the US Army War College on 21-23 April 1974. I am sure you will find the Symposium stimulating and thought-provoking. I am equally sure that your contributions will materially enhance the quality of the Symposium deliberations.

Inclosed are some brief administrative details to facilitate your attendance at the Symposium. Other materials will be forwarded subsequently.

Please feel free to call upon my staff for any assistance that you may require either before or during the Symposium. I look forward to meeting with you at the Symposium and participating in the discussions.

Sincerely.

1 Incl as stated

FRANKLIN M. DAVIS, JR.
Major General, USA

Commandant

Mr. George A. Carver, Jr.
Deputy for National Intelligence Officers
HQ, Central Intelligence Agency
Washington, D.C. 20505

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SECURITY ISSUES SYMPOSIUM - 1974

ADMINISTRATIVE INSTRUCTIONS

 $\underline{\text{OUARTERS}}$. Reservations have been made at the Quality Court Motel for all Symposium participants (1700 Harrisburg Pike, Carlisle, Pa. 17013).

<u>RECEPTION DESK/REPORTING INSTRUCTION</u>. All Symposium participants are directed to the reception desk in the lobby of the Quality Court Motel first upon their arrival in the Carlisle area. Accommodations will be identified and related information provided concerning the Symposium.

CLASSIFIED MATERIAL. Those individuals bringing classified material to the Symposium may have it secured by giving it to the OIC at the reception desk at the Quality Court Motel. Classified material will be stored in the Symposium conference room location and will be available for use during the Symposium.

<u>SECURITY PASS ISSUANCE</u>. Each Symposium participant is requested to wear the Symposium security identification pass to facilitate entry of conference facilities. This pass will be issued on registration at the reception desk.

NONAVAILABILITY OF QUARTERS. Military personnel attending the Symposium will be issued a certificate of nonavailability of quarters as part of their individual brochure upon arrival.

CARLISLE TELEPHONE NUMBERS.

- a. Symposium participants may be reached at the following numbers:
 - (1) Autovon 242-4212.
 - (2) Commercial, AC 717, 245-4212.

This number will be covered from 1200-1800 Sunday, and from 0800-1630 Monday and Tuesday.

b. POINT OF CONTACT. The administrative point of contact is:

Mr. John R. Cameron Autovon 242-3230 Commercial AC 717, 245-3230

c. QUALITY COURT MOTEL: AC 717, 243-1717.

MEALS.

- a. Breakfast. It is expected that participants will find breakfast facilities at the Quality Court Motel adequate on an individual basis.
- b. Other meals. The Sunday night buffet, Monday luncheon, and Monday dinner will be hosted by the US $\mbox{\rm Army War}$ College.
- c. Tuesday lunch. Participants not leaving immediately after the close of the Symposium may, on an individual basis, use the Officers' Club facilities or the Quality Court Motel restaurant.

TRANSPORTATION.

- a. Participants arriving by government sedan or air tRansportation will be provided government transportation during the Symposium by Carlisle Barracks.
- b. Participants arriving using their own automobile are requested to use that mode of transportation throughout the Symposium and parking spaces will be reserved for Symposium participants; however, government transportation also will be available should it be desired.

 $\underline{\text{UNIFORM}}.$ Either uniform or civilian attire is appropriate; civilian attire is suggested.

EXPENDITURES TO BE EXPECTED BY PARTICIPANTS.

- a. Travel Costs.
- b. Motel Accommodations.
- c. Meals (breakfasts).

 $\underline{\hbox{FUND CITATION}}.$ Participants desiring to use a USAWC fund citation should so request in advance of attendance.

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